



# Medical Helpline

**PRIOR AUTHORIZATION**  
**Secure Fax (281) 809-6760**

## PROVIDER INFORMATION

Date: \_\_\_\_\_ Requestor First Name & Last Initial: \_\_\_\_\_  
Call Back Number: \_\_\_\_\_ EXT or Option: \_\_\_\_\_  
With Practice/Facility Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

## PATIENT INFORMATION

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Member ID Number: \_\_\_\_\_ OTHER ID#: \_\_\_\_\_

## AUTHORIZATION INFORMATION

Service Type:  Inpatient  Outpatient\* Admission Type:  Emergent  Direct  Scheduled

\*Outpatient Authorization is based on the patient's plan and clinical documentation may be required  
OP Observation greater than 23 hours requires authorization

**ALL IP ADMISSIONS REQUIRE CLINICAL DOCUMENTATION TO SUPPORT MEDICAL NECESSITY & LENGTH OF STAY**

Diagnosis [code(s) & description(s)]: \_\_\_\_\_  
\_\_\_\_\_

Procedure [code(s) & description(s)]: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ordering/Admitting MD: \_\_\_\_\_ NPI \_\_\_\_\_

FACILITY/Site of Service: \_\_\_\_\_ TIN \_\_\_\_\_

IF IP: UR Phone Number: \_\_\_\_\_ UR Fax Number: \_\_\_\_\_

Scheduled/Admission Date: \_\_\_\_\_ If Applicable/Available DISCHARGE DATE: \_\_\_\_\_

NOTES:  
\_\_\_\_\_  
\_\_\_\_\_

**FAX REQUEST AND CLINICAL DOCUMENTATION TO 281-809-6760**

**Disclaimer: Authorizations are confirmation of medical necessity only and not a guarantee of payment. Claims are subject to eligibility, all plan provisions and post-claim evaluation.**

